

04 - R - 0366

A RESOLUTION BY

FINANCE/EXECUTIVE COMMITTEE

**A Resolution by Finance/Executive Committee
requesting The City Internal Auditor to conduct
controlled payouts of employee payrolls during
fiscal year 2004; and for other purposes**

WHEREAS, payroll and personnel costs comprise one of the City's largest single categories of operating expenditures; and

WHEREAS, the development and continued testing of internal controls are required to insure fiscal responsibility and are essential to maintaining public trust in good government; and

WHEREAS, the City implemented a new personnel payroll system to prepare for changes related to the calendar and Fiscal Year of 2000 and has not fully resolved all of the related procedural, control and systems issues; and

WHEREAS, a controlled payout has not been performed since implementing the new personnel payroll system to insure independent verification and matching of each employee to a payroll disbursement and proper accounting by fund, account and cost center.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF
THE CITY OF ATLANTA, GEORGIA** as follows:

Section 1: That the City Internal Auditor hereby requested to conduct controlled payouts during fiscal year 2004

Section 2: That the identity of each employee should be independently verified.

The City Internal Auditor shall determine the methods appropriate for verifying identification.

Section 3: That the results of each payout are to be presented to the Finance/Executive Committee with copies to all members the Atlanta City Council upon release of the final audit report.